

March 30, 2024

Dear Skaters and Parents/Guardians,

The Annual General Meeting (AGM) of Upper Canada Skating Club (UCSC) will take place **Wednesday May 8 at 6:30pm**. The meeting will be **in person at Mitchell Field Community Centre**. Please follow the signs to our meeting room, which will be at the end of the hallway from the community centre front desk.

Ontario law requires an AGM to be held every year, and it must be attended by at least 5% of our membership to achieve quorum. **The club needs your attendance to maintain its non-profit status**. Please support us by attending the AGM. The attached agenda is included for your reference in preparation for our upcoming discussion.

At this year's AGM, we ask our members to review the changes in our bylaws, which were made to comply with the Ontario Not-For-Profit Corporations Act (ONCA) requirements.

Two of our directors' terms are up, and we are seeking nominations for these positions. Please find attached the nomination form, which needs to be submitted to UCSC **by Saturday, April 13, 2024**. Elections will take place at the AGM, and proxy-voting forms will be available. Directors Takako Kato, Kristen Medina and Denise Wales will continue to serve on the Board for the 2024-25 season.

It is important that we have a complete Board of Directors so that UCSC can continue to provide skating opportunities to the community, so please consider being nominated or nominating someone for a position.

We thank you for choosing UCSC as your skating club, and we look forward to seeing you on May 8, 2024.

Yours sincerely,

The UCSC Board of Directors,  
(Bruce Marshall, Barbara Herman, Takako Kato, Kristen Medina & Denise Wales)